



Surrey Heritage Awards 2025

Presented by the Surrey Historic Buildings Trust



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Horton Chapel, Epsom won the 2022 overall award for the rescue from dereliction of the Grade II Listed former hospital chapel and its community-led transformation into a local arts centre.

Guidance

The Surrey Heritage Awards celebrate work carried out over the last three years (since 1st January 2022) to protect and conserve historic buildings in Surrey.

Nominate a project

There are many outstanding building conservation projects taking place in the county and the Surrey Historic Buildings Trust would like to hear about them. Projects can include the repair of part or all of a historic structure or the construction of a new building in a historic setting, such as a conservation area. Any structure can be submitted, provided it is in the administrative county of Surrey.

Projects can be nominated by any individual or organisation, but you will need permission from the owner first. Applicants will need to submit photographs which show the building before and after the work was carried out, with a short statement explaining why the project has been a success and has ensured the future of the building.

Awards

There are three main categories of award and projects can be nominated for more than one category:

Best Design in an Historic Context

This award recognises outstanding and sympathetic new design, either in the setting of an historic building or in an historic or architecturally significant area.

Best Building Craftsmanship

This award recognises outstanding craftsmanship including attention to detail and use of traditional workmanship.

Best Overall Conservation Project

The top award given for a project which demonstrates the highest standards of conservation and repair or sympathetic new design.

Awards Ceremony

After the deadline closes, applications will be shortlisted and successful entries will be visited in March 2025. Entries will be assessed by our judging panel, which this year will be chaired by Deborah Mays, Director of the Lutyens Trust and former Head of Listing at Historic England.

The winner will be announced at the Surrey Heritage Awards ceremony on **Wednesday 9th April 2025 in the Old Library at Wotton House**. Instructions on how to apply can be found on the attached application form.

The closing date for applications is Friday 31st January 2025.

Judging Criteria

The Surrey Heritage Awards are looking for excellent projects which have either led to the repair of part or all of an historic building or to the construction of an outstanding extension or new building in an historic setting. Eligible projects may include the sensitive repair of a building, the conservation of a key architectural feature, or even small-scale work such as repointing or re-roofing. Entries will be assessed by a judging panel based on the following criteria:

- The preservation of the character of a building
- The impact of research on the project
- The retention of historic fabric
- The use of suitable materials and methods
- Impressive standards of workmanship using either traditional or modern techniques
- The use of new materials which complement historic fabric or designs
- Carrying out work on a minimal intervention basis to preserve historic fabric

Shortlisted projects will be notified after the closing deadline and a site visit arranged with the guest judge. Shortlisted entrants will be expected to attend the award ceremony, unless otherwise agreed with the judging committee. The winner will be awarded a trophy and a certificate commemorating the event.

Entry Conditions

The following entry criteria must be met as part of the project:

1. The building must be located within the administrative county of Surrey.
2. The building must be of recognisable historic value or within an historic or architecturally significant area if it is a new building.
3. The building does not have to be listed or be located within a conservation area.
4. The project must have been substantially completed within four years prior to the closing date for entries. Nominations for the completed repair of parts of a building are still eligible even if works to the wider building have not been finished.
5. If a nomination is made by anyone aside from the owner of the building, written permission must be given by the owner.
6. Entries must be submitted by the closing date and include all the required entry documentation.
7. Buildings do not have to have received a grant from the Surrey Historic Buildings Trust to be eligible.
8. All entry documentation must be submitted free of copyright or other restrictions to allow reproduction for press releases.
9. The judging panel must be allowed to visit the shortlisted entries as part of a site visit in March 2025. This will be organised with the owner in advance.
10. Buildings/structures which are the subject of enforcement action or have not adequately fulfilled planning conditions at the time of judgement will not be considered.
11. The final decision on whether nominations are accepted lies with the Trustees of the Surrey Historic Buildings Trust.

Application Form

Applications can be completed either digitally or by hand. If completed by hand, please complete in BLOCK CAPITALS:

1. Applicant Details

Full name(s) of applicant(s)	
Organisation and job title (if applicable)	
Address	
Email address	
Telephone	

2. About the Building and Project

Address of the building	
Owner details (if different from applicant details)	
Has the owner provided written consent?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Project name	
Brief description of works to the building (see documentation in section 3 for further information required)	
Completion date	

3. Application details

Please confirm you have collected the following documentation to submit with your application:

- A list of the people who worked on the project including the building owner, craftworkers and specialist suppliers, professional consultants, building contractors,
- Photographs showing the project before, during and after works were carried out which demonstrate how the condition of the building has improved
- Details of the works carried out including a summary of the project and an abbreviated specification (of no more than three pages)

4. Declaration

I/We accept full responsibility for the completeness and accuracy of the statements made in this entry form and accompanying documentation.

Signature:

Name:

Date:

Submitting your application

After you have collected all the above information, applications can be submitted in one of the following ways:

- By email to Christopher.reynolds@surreycc.gov.uk
 - Please note, we are unable to accept zip files, so you may need to send documents over a number of emails if they are large files
- By post to:
 - Christopher Reynolds
 - Historic Environment Planning
 - Quadrant Court
 - 35 Guildford Road
 - Woking
 - GU22 7QQ
 - Hard copy applications must be no larger than A4, unbound and clearly labelled
- You will be sent a response to confirm your application has been received. If you have not received a response by the closing date, please contact Christopher Reynolds to check the application has been received.